



West Springs Cougar Ridge Community Association
 Minutes of Monthly Board Meeting
 Tuesday, October 10, 2017, 7:00 p.m.
 Upstairs Meeting Room, West Springs Co-op Grocery Store
 917 85 Street SW, Calgary, AB, T3H 4C8

Executive in Attendance:	C. Tattrie, K. Wheeler, L. Nessel
<i>Regrets:</i>	<i>J. Makeiff</i>
Directors in Attendance:	L. Lehmann, S. Roznicki, L. Charest, R. Duckworth, K. Gibson, J. MacKay, L. Mitchell
<i>Regrets:</i>	<i>P. Ghazar, T. Bogusky-Ghazar, M. Gutierrez, A. Abdallah</i>
Volunteers in Attendance:	K. MacDonald, N. Petras (Contractor)
Guests in Attendance:	S. Lin; D. Mohler, City of Calgary
Late Arrivals:	S. Lin, 7:32 p.m.; D. Mohler, 8:13 p.m.
Early Departures:	---

Call to Order and Quorum:

Meeting called to Order by C. Tattrie at 7:03 p.m.

Directors in attendance constituted a quorum (10 / 15 of directors). C. Tattrie acted as Chair and N. Petras acted as minute taker of the meeting.

Welcome and Introductions

Approval of Agenda

MOTION: Approve the meeting agenda as circulated.

Moved by: S. Roznicki **Seconded by:** K. Gibson **Carried.**

Approval of Minutes

The minutes from the September 2017 monthly board meeting were reviewed by the Board.

MOTION: Approve the minutes from the September 2017 monthly board meeting as circulated.

Moved by: S. Roznicki **Seconded by:** L. Charest **Carried.**



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President's Report: C. Tattrie

- Discussion around conversation that followed September 2017 meeting; reasons why we volunteer and what we want to get out of our experience with the association
- Discussion around key volunteer positions and shadowing, including sports chair, soccer program, summer camp, recycling event, traffic, event registration, mass e-mails, and newsletter
- Discussion around e-mail provider, total number of e-mail accounts, e-mail storage, and online storage
- Discussion around community engagement, including volunteer fair, membership drive, parent student council meetings, Facebook advertising, pub night, community hub and garden
- Received U of C technical and finance students' resumes for review; focus would be to provide a fresh set of eyes on communications, membership, event registration practices
- Discussion around reviewing business plan; unlikely to review bylaws and procedures this year

Treasurer's Report: J. Makeiff

- Treasurer's Report, including financials and budget circulated for review, for approval at November 2017 meeting

Programs Report: S. Roznicki

- SafeTot Programs Report circulated in advance; discussion around, and overview of, SafeTot program, which is a division of the Safe4Life program we've run in the past

MOTION: WSCRCA approve running the SafeTot program up to two times in 2018, as presented, and up to a maximum expenditure of \$865.00

Moved by: L. Lehmann **Seconded by:** K. Gibson **Carried.**

Communications Report: L. Nessel

- WSCRCA Facebook page has added a page for babysitters in the community to advertise their services, and for parents needing a babysitter to search for a babysitter
- WSCRCA Facebook page has added a page for residents in the community to advertise their garage sales

Planning and Development Report: L. Lehmann

- Discussion around West District application; open houses will be held on October 16 and October 24
- General update including Bow Trail SW widening, pedestrian overpass on Bow Trail SW east of 85 Street SW, pipeline on Old Banff Coach Road SW, and development at 85 Street SW and Bow Trail SW



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Community Hub and Garden Report: K. MacDonald

- Received approval from the City to proceed, and construction on the site is underway

Guest Report: D. Mohler

- Brief discussion around City run mobile skate parks; expression of interest due January 8, 2018

MOTION: WSCRCA explore the mobile skate park with the City, and provide a budget for the November 2017 meeting, with the anticipation of an approximate expenditure of \$2,000.00

Moved by: L. Lehmann **Seconded by:** K. Gibson **Carried.**

Additional and/or New Business

- N. Petras Contract Renewal

MOTION: WSCRCA renew N. Petras' Assistant to the Executive contract for the November 30, 2017 through November 29, 2018 term, with no amendments from the existing 2016 – 2017 contract

Moved by: K. Wheeler **Seconded by:** J. MacKay **Carried.**

Meeting Adjournment

MOTION: Adjourn meeting at 9:01 p.m.

Moved by: L. Lehmann **Seconded by:** K. Gibson **Carried.**

Next Meeting:

Tuesday, November 14, 2017, at 7:00 p.m. at Upstairs Meeting Room, West Springs Co-op Grocery Store, 917 85 Street SW, Calgary, AB

Signed by:

Chair:

Secretary:

Date: 12 DEC .17

Date: Dec 12/17