



**West Springs Cougar Ridge Community Association**  
 Minutes of Monthly Board Meeting  
 Tuesday, November 14, 2017, 7:00 p.m.  
 Upstairs Meeting Room, West Springs Co-op Grocery Store  
 917 85 Street SW, Calgary, AB, T3H 4C8

<b>Executive in Attendance:</b>	C. Tattrie, K. Wheeler, J. Makeiff, L. Nessel
<i>Regrets:</i>	---
<b>Directors in Attendance:</b>	L. Lehmann, P. Ghazar, S. Roznicki, A. Abdallah
<i>Regrets:</i>	<i>T. Bogusky-Ghazar, L. Charest, R. Duckworth, K. Gibson, J. Mackay, L. Mitchell, M. Gutierrez</i>
<b>Volunteers in Attendance:</b>	N. Petras (Contractor)
<b>Guests in Attendance:</b>	Councillor J. Davison; S. Trottier, City of Calgary Constituent Liaison
<b>Late Arrivals:</b>	L. Lehmann, 8:03 p.m.
<b>Early Departures:</b>	Councillor J. Davison, 7:25 p.m.; S. Trottier, 7:25 p.m., A. Abdallah, 8:24 p.m., C. Tattrie, 9:03 p.m., S. Roznicki, 9:11 p.m.

**Call to Order and Quorum:**

Meeting called to Order by C. Tattrie at 7:06 p.m.

Directors in attendance constituted a quorum (7 / 15 of directors). C. Tattrie acted as Chair and N. Petras acted as minute taker of the meeting.

**Approval of Agenda**

**MOTION:** Approve the meeting agenda as circulated.

**Moved by:** S. Roznicki    **Seconded by:** K. Wheeler    **Carried.**

**Approval of Minutes**

The minutes from the October 2017 monthly board meeting were reviewed by the Board.

**MOTION:** Approve the minutes from the October 2017 monthly board meeting as amended.

**Moved by:** K. Wheeler    **Seconded by:** S. Roznicki    **Carried.**



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**President's Report: C. Tattrie**

- Discussion around vacant/key volunteer roles including Sports Chair, Youth Soccer, Recycling Event job-shadow, Newsletter, Volunteer Coordinator
- K. Wheeler and K. Gibson met with E. Escobar regarding Youth Soccer program continued volunteerism interest and program hand-off; general discussion around incentive for Soccer, Age-Group, and Equipment coordinator roles

**Guest Report: Councillor J. Davison**

- Introduction of new Ward 6 Councillor, J. Davison
- Overview of current 311 concerns from Ward 6 residents including taxes, waste/recycling/organics carts, traffic congestion, planning and development, safety, and infrastructure issues; new council does not have access to any ongoing concerns with previous council and requests that these items be resubmitted
- Councillor plans to take a team around Ward 6 to take a first-hand look at concerns in December/January
- General discussion around traffic congestion at intersection of 73 Street SW/Coulee Way SW and Old Banff Coach Road SW

**President's Report cont.: C. Tattrie**

- Discussion around review of 2017 – 2018 Business Plan and 5-Year Road Map, including short-term goal of increasing community engagement
- General discussion around utilizing SurveyMonkey for attendee feedback following each event

**Treasurer's Report: J. Makeiff**

***Financial Statements and 2017 – 2018 Budget circulated and attached.***

- Community Hub and Garden construction underway; AGLC funds are being used for this project, and financials received good rating from the City
- 2017 – 2018 budget circulated prior to October 2017 meeting for review

**MOTION:** WSCRCA approve 2017 – 2018 budget as circulated in October 2017.

**Moved by:** K. Wheeler      **Seconded by:** L. Nessel      **Carried.**

**MOTION:** WSCRCA provide \$2,500.00 donation to Calgary Food Bank.

**Moved by:** J. Makeiff      **Seconded by:** A. Abdallah      **Carried.**

**MOTION:** WSCRCA provide \$2,500.00 donation to Calgary Veteran's Food Bank.

**Moved by:** A. Abdallah      **Seconded by:** K. Wheeler      **Carried.**



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- A third donation of \$2,500.00 may be made; further discussion and electronic vote will be used to determine which organization will receive this possible donation
- General discussion around status of collaboration with Coach Hill Patterson Heights Community Association on the Alberta Badminton rink in Patterson
- Discussed \$10,000 in donated funds to be allocated towards sports and recreation at September 2017 meeting; we have not requested additional confirmation from the original donor on how these funds may be used, as the board has not made a decision as to how these funds should be used (ie. community hub and garden, West Ridge Middle School Sport Court, other)
- Discussed whether the West Ridge Middle School still requires \$25,000 towards their Sport Court, which is unclear at this time

**Programs Report: S. Roznicki**

- General update on Safe4Life SafeKids Self-Defense course scheduled for November 25, 2017
- Update on West Ridge Middle School Sport Court – school has applied for a \$250,000.00 grant, upcoming meeting on November 17, 2017
- Discussion around City of Calgary Mobile Skatepark

**Planning and Development Report: L. Lehmann**

- West District update and general discussion – West Springs Free Methodist Church parcel of land to be discussed by City Planning on November 16, 2017

**Membership Report: P. Ghazar**

- Membership cards have been created; discussion around utilization of cards and notifying members
- General discussion around providing perks to volunteers; board agreed to pilot pre-registration for volunteers for programs and events
- Discussion around providing a F.A.Q. section on our website
- Shared Google Drive and Google Calendar have been created; discussion around purchasing external hard drive, scanner

**Events Report: K. Wheeler**

- Update on 2018 WinSport Ski Night; awaiting response from WinSport to secure a date

**Additional and/or New Business**

**Ammonia at WinSport: L. Nessel**

- Discussion regarding the use of ammonia at the WinSport Sliding Track – WinSport has not had any serious ammonia leaks or incidents in their arena or from the sliding track; however, WSCRA feels that it should further understand the potential risks to our community



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- L. Nessel would like to act as a liaison with WSCRCA, the City of Calgary, Alberta Government, and WinSport pertaining to Ammonia at WinSport; discussion to be continued through electronic vote or at a later meeting

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 9:16 p.m.

**Moved by:** K. Wheeler    **Seconded by:** J. Makeiff    **Carried.**

**Next Meeting:**

Tuesday, December 12, 2017, at 7:00 p.m. at Upstairs Meeting Room, West Springs Co-op Grocery Store, 917 85 Street SW, Calgary, AB, T3H 4C8

Signed by:

Chair:

Secretary:

Date:

12 DEC .17

Date:

Dec 12/17

Financial Statements of

**WSCR COMMUNITY  
ASSOCIATION**

Year ended March 31, 2018  
(Unaudited - see Notice to Reader)

## **NOTICE TO READER**

On the basis of information provided by management, we have compiled the statement of financial position of WSCR Community Association as at March 31, 2018 and the statement of operations and financial position for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these financial statements may not be appropriate for their purposes.

November 14, 2017

Calgary, Canada

# WSCR COMMUNITY ASSOCIATION

## Statement of Financial Position

March 31, 2018, with comparative information for 2017  
(Unaudited - see Notice to Reader)

	2018	2017
<b>Assets</b>		
Current assets:		
Cash - non-restricted	\$ 204,796	\$ 242,224
Cash - restricted	174,225	236,310
Prepaid expenses	2,200	4,243
	<u>\$ 381,221</u>	<u>\$ 482,777</u>

## Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities	\$ -	\$ 536
Deferred soccer income	-	36,741
	-	<u>37,277</u>
Member's equity	381,221	445,500
	<u>\$ 381,221</u>	<u>\$ 482,777</u>

See accompanying note to financial statements.

On behalf of the Association:

\_\_\_\_\_ Member

\_\_\_\_\_ Member

# WSCR COMMUNITY ASSOCIATION

## Statement of Operations and Changes in Net Assets

Year ended March 31, 2018, with comparative information for 2017  
(Unaudited - see Notice to Reader)

	2018	2017
Income:		
Soccer	\$ 37,680	\$ 40,290
Sponsorship	21,165	19,246
Charity Stampede breakfast	9,055	13,835
Memberships	4,390	18,069
Day camp	2,525	2,575
Babysitting course	1,262	1,540
Safe4Life Self Defence	740	590
Home Alone course	610	-
Other	311	475
Casino fundraiser	-	66,470
Interest	-	240
Learn to skate	-	670
	<u>77,738</u>	<u>164,000</u>
Disbursements:		
Community garden	56,510	150
Soccer	41,130	36,495
Charity donations	8,915	15,500
Charity Stampede breakfast	7,236	7,324
Administrative expenditures	5,410	12,990
Park & Play program	5,301	8,000
WestRidge School bike racks	4,216	-
Canada 150th Celebration	4,000	-
Safe4Life Self-Defense	2,796	1,738
Clean up	2,660	1,723
Babysitting course	1,760	1,916
Home Alone course	1,632	-
Advertising	229	209
Interest and bank charges	222	249
COP ski night	-	7,870
Learn to skate	-	4,370
Girl Power	-	2,920
Facility expenditures	-	2,419
Casino expenditures	-	2,419
Fitness program	-	443
	<u>142,017</u>	<u>106,735</u>
(Deficiency) excess of income over disbursements	(64,279)	57,265
Balance, beginning of year	445,500	388,235
Balance, end of year	<u>\$ 381,221</u>	<u>\$ 445,500</u>

### Note

The recognition, measurement, presentation and disclosure principles in these financial statements may not be in accordance with the requirements of any of the financial reporting frameworks in the CPA Canada Handbook – Accounting.



West Springs Cougar Ridge Community Association  
2017/2018 Budget

	General	AGLC	2018 Budget	2017 Acutal	2016 Acutal
<b>Revenues</b>					
Casino		67,000	67,000	66,470	72,916
Soccer	37,680		37,680	40,290	40,220
Sponsorship	23,000		23,000	19,525	13,775
Memberships	19,000		19,000	18,069	15,730
Charity Stampede Breakfast	9,055		9,055	12,556	14,215
Park and Play	2,525		2,525	2,575	1,840
Babysitting course	1,262		1,262	1,540	1,544
Volunteer donations	1,000		1,000	1,000	3,800
Skating program	1,000		1,000	670	870
Interest	750		750	715	724
Safe4Life Self Defence	740		740	590	-
Home Alone	610		610	-	-
Community garden	-		-	-	235
Senior's social	-		-	-	151
<b>Total</b>	<b>96,622</b>	<b>67,000</b>	<b>163,622</b>	<b>164,000</b>	<b>166,019</b>
<b>Expenses</b>					
Soccer	31,868	11,812	43,680	36,495	35,132
Community garden	30,000	150,000	180,000	150	340
WestRidge Sport Court	25,000		25,000		
Charitable donations	16,415	-	16,415	15,500	13,169
Administrative	9,400	3,375	12,775	12,990	11,528
Charity Stampede Breakfast	7,206	30	7,236	7,324	8,113
Park and Play	5,301	-	5,301	8,000	7,533
WestRidge Bike Racks	4,216		4,216		
Community Clean Up	2,660	-	2,660	1,723	1,630
Canada's Bday celebration	4,000		4,000	-	
Casino expenditures	2,500		2,500	2,419	3,914
COP ski night	2,000	6,209	8,209	7,870	6,830
Interest and bank charges	300		300	248	226
Advertising	229	-	229	209	666
Skating program	-	4,820	4,820	4,370	3,392
Girl Power/Little Warriors	-	3,000	3,000	2,920	4,973
Safe4Life Self Defence	-	2,796	2,796	1,738	-
Facility expenditures	-	2,446	2,446	2,420	2,419
Home alone	-	1,632	1,632		
Babysitting course	-	1,760	1,760	1,916	1,642
Membership Tool Expenditures	-	160	160	-	159
Senior's social	-	-	-	-	1,127
Fitness program-Ironside		500	500	443	-
<b>Total</b>	<b>141,094</b>	<b>184,489</b>	<b>329,635</b>	<b>106,735</b>	<b>102,795</b>
<b>Excess income over disbursements</b>	<b>(44,472)</b>	<b>(117,489)</b>	<b>(166,013)</b>	<b>57,265</b>	<b>63,224</b>
Cash at April 1, 2017	241,183	236,310			
Cash expected at March 31, 2018	196,711	118,821			
<b>Cash for future spending</b>	<b>196,711</b>	<b>118,821</b>			

West Springs Cougar Ridge Community Association  
2017/2018 Budget

EXPENSES	General	AGLC	2018 Budget	2017 Actual	2016 Actual	2015 Actual
<u>Skating</u>						
Ice rental		2,200.00	2,200.00	1,760.00	1,050.00	820.00
Instructors		2,520.00	2,520.00	2,520.00	2,160.00	1,728.00
Gift cards for the instructors			-		150.00	-
Supplies		100.00	100.00	90.29	32.12	304.38
	-	4,820.00	4,820.00	4,370.29	3,392.12	2,852.38
<u>Administrative</u>						
Admin contract	5,000.00		5,000.00	3,732.66	3,994.55	3,762.33
Wild Apricot		1,600.00	1,600.00	1,543.83	1,487.66	1,324.71
Mailbox access		315.00	315.00		387.45	31.50
Paypal fees	2,500.00		2,500.00	2,413.91	2,129.74	2,153.23
Tangerine fees	300.00		300.00	240.30	327.40	486.21
Xmas social	1,000.00		1,000.00	404.90	859.36	277.48
Chanthoun Va-website			-			
Upgrade			-	1,551.75	1,300.00	
Maintenance	600.00		600.00			
Phone		600.00	600.00	608.62	239.04	
Business plan			-	315.00	477.11	
Corporate seal			-	101.59	-	
Misc supplies		100.00	100.00	61.29	88.62	
Recognition plaques		100.00	100.00	-	99.75	
Business cards			-	-	80.77	
Gift cards for volunteers	600.00		600.00	577.99		
AGM rental space		160.00	160.00	157.50		
Computer purchase/software/storage		500.00	500.00	1,280.83		
	9,400.00	3,375.00	13,375.00	12,990.17	11,471.45	8,035.46
<u>Membership Tools</u>						
Wordpress renewal			-			99.00
Domain renewal		160.00	160.00	-	159.03	13.60
	-	160.00	160.00	-	159.03	112.60
<u>Community Clean Up</u>						
Advertising	228.90		228.90	208.85	208.85	208.85
Various supplies	339.69		339.69	222.49	82.59	381.69
Vendors for pickup (TBG, Kidseats,YYC Junk)	2,091.25		2,091.25	1,534.25	1,568.70	
Pylons			-	57.75	67.75	57.75
Reimbursement from City			-	(300.00)	(297.80)	(299.23)
	2,659.84	-	2,659.84	1,723.34	1,630.09	349.06
<u>Charitable Donations</u>						
AB Children's Hospital	8,500.00		8,500.00	8,000.00	7,515.00	6,500.00
St. Michaels - Inn from the Cold	2,500.00		2,500.00	2,500.00	2,500.00	2,500.00
St. Michaels - Vincent de Paul	2,500.00		2,500.00	2,500.00	2,500.00	2,500.00
Veteran's Food Bank	2,500.00		2,500.00	2,500.00		
Calgary Food Bank	414.79		414.79			
Chance to Play			-		489.00	
JDRF			-		165.00	
	16,414.79	-	16,414.79	15,500.00	13,169.00	11,500.00
<u>Charity Stampede Breakfast</u>						
Anvy Digital/First Impressions	556.97		556.97	690.69	2,551.71 (nb)	1,115.06
Canuck Amusement-bubble blower			-	-		1,102.50
Jim Heck - band	-		-	1,000.00	1,000.00	1,000.00
Advertising	228.90	30.45	259.35	208.85	208.85	208.85
Fergus & Bix-food	3,278.50		3,278.50	3,252.51	3,056.07	2,988.17
AstroJump	84.00		84.00	84.00		157.50
Alberta Sandbags	950.25		950.25	933.45	1,076.25	992.25
Printing	827.35		827.35	-		81.54
Supplies	1,279.86		1,279.86	1,154.61	220.50	2,493.82
	7,205.83	30.45	7,236.28	7,324.11	8,113.38	10,139.69
<u>Advertising</u>						
Newsletters & More			-			335.48
Skid Marketing			-			157.50
Anvy Digital-banners			-		457.25	-
AGM	228.90		228.90	208.85	208.85	208.85
	228.90		228.90	208.85	666.10	701.83
<u>Soccer</u>						
City of Calgary field permit	874.15		874.15	845.94	845.94	819.48
Calgary Rangers-coaches training		2,550.00	2,550.00	5,394.00	441.00	2,550.00 (2017 py missed, 2 years)
Supplies	714.00		714.00	787.50	754.23	1,793.06
Advertising		208.85	208.85			417.70
Brand Alliance-jerseys	22,828.55		22,828.55	17,843.21	16,366.80	15,109.37
Refs		1,325.00	1,325.00	1,465.00	800.00	994.68
Sentinel Storage-equipment		3,704.40	3,704.40		5,468.40	3,402.00
Team Sports Photography-teams photos	4,906.13		4,906.13	5,126.63	5,126.63	5,025.56
Andarro's-pizza for windup party	2,037.00		2,037.00	1,449.00	1,449.00	1,449.00
Uhaul-equipment		15.75	15.75	35.38		179.08
Year-end medals		1,858.50	1,858.50	1,808.63	2,529.79	2,063.25
Signal Hill Soccer			-			423.70
Gift cards	507.88		507.88	515.00	350.00	-
West Hills United Soccer		2,149.98	2,149.98	1,225.00	1,000.02	807.00
	31,867.71	11,812.48	43,680.19	36,495.29	35,131.81	35,033.88
<u>Facility Expenditures</u>						
Insurance		2,000.00	2,000.00	1,973.00	1,973.00	1,933.00
Federation of Calgary Commerce		446.25	446.25	446.25	446.25	446.25
	-	2,446.25	2,446.25	2,419.25	2,419.25	2,379.25
<u>Girl Power/Little Warriors</u>						
Facility		300.00	300.00	300.00	600.00	791.25
Fees for presenters		2,700.00	2,700.00	2,619.75	4,373.25	
	-	3,000.00	3,000.00	2,919.75	4,973.25	791.25
<u>COP Ski Night</u>						
Advertising		208.85	208.85		208.85	429.35
Hill rental		6,000.00	6,000.00	5,900.00	3,900.00	9,717.05
Instructors	2,000.00		2,000.00	1,970.00	2,646.25	
Gift cards			-		75.00	

	<u>2,000.00</u>	<u>6,208.85</u>	<u>8,208.85</u>	<u>7,870.00</u>	<u>6,830.10</u>	<u>10,146.40</u>
<u>Senior's social</u>						
Advertising					323.83	
Entertainment					630.00	
Facility					150.00	
Supplies					23.31	
					<u>1,127.14</u>	<u>-</u>
<u>Babysitting course</u>						
Facility		200.00	200.00	200.00	150.00	
Fees for presenters			-	1,715.87	1,492.05	
	-	<u>200.00</u>	<u>200.00</u>	<u>1,915.87</u>	<u>1,642.05</u>	<u>-</u>
<u>Community garden</u>						
Advertising			-		208.85	
City-LOC				150.00		
Facility					100.00	
Supplies					31.50	
Garden build	30,000.00	150,000.00	180,000.00			
	<u>30,000.00</u>	<u>150,000.00</u>	<u>180,000.00</u>	<u>150.00</u>	<u>340.35</u>	<u>-</u>
<u>Fitness Program</u>						
Ironside		500.00	500.00	440.10	-	-
<u>Safe4Life Self-Defence</u>						
Facility		250.00	250.00	150.00	-	
Fees for presenters		2,546.25	2,546.25	1,587.50	-	
	-	<u>2,796.25</u>	<u>2,796.25</u>	<u>1,737.50</u>	<u>-</u>	<u>-</u>
<u>Home Alone</u>						
Facility		400.00	400.00	-	-	
Fees for presenters		1,231.86	1,231.86	-	-	
	-	<u>1,631.86</u>	<u>1,631.86</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Babysitting course</u>						
Facility		200.00	200.00	200.00	200.00	
Fees for presenters		1,559.88	1,559.88	1,715.87	1,442.06	
	-	<u>1,759.88</u>	<u>1,759.88</u>	<u>1,915.87</u>	<u>1,642.06</u>	<u>-</u>