



**West Springs Cougar Ridge Community Association**  
 Minutes of Monthly Board Meeting  
 Tuesday, April 10, 2018, 7:00 p.m.  
 Upstairs Meeting Room, West Springs Co-op Grocery Store  
 917 85 Street SW, Calgary, AB, T3H 4C8

<b>Executive in Attendance:</b>	C. Tattrie, J. Makeiff, L. Nessel
<i>Regrets:</i>	<i>K. Wheeler</i>
<b>Directors in Attendance:</b>	L. Lehmann, S. Roznicki, M. Gutierrez
<i>Regrets:</i>	<i>P. Ghazar, T. Bogusky-Ghazar, L. Charest, R. Duckworth, K. Gibson, J. Mackay, L. Mitchell, A. Abdallah</i>
<b>Volunteers in Attendance:</b>	K. MacDonald, A. Rogers, N. Petras (Contractor)
<b>Guests in Attendance:</b>	K. Magill, City of Calgary; S. Trottier, Ward 6 Councillor Office; K. Buczny
<b>Late Arrivals:</b>	L. Lehmann, 7:29 p.m.
<b>Early Departures:</b>	S. Trottier, 7:26 p.m.; J. Makeiff, 7:47 p.m.; L. Lehmann, 8:36 p.m.; A. Rogers, 8:48 p.m.

**Call to Order and Quorum:**

Meeting called to Order by C. Tattrie at 7:05 p.m.

Directors in attendance constituted a quorum (5 / 15 of directors). C. Tattrie acted as Chair and N. Petras acted as minute taker of the meeting.

**Approval of Agenda**

**MOTION:** Approve the meeting agenda as circulated.

**Moved by:** S. Roznicki     **Seconded by:** M. Gutierrez     **Carried.**

**Approval of Minutes**

The minutes from the March 2018 monthly board meeting were reviewed by the Board.

**MOTION:** Approve the minutes from the March 2018 monthly board meeting as circulated.

**Moved by:** L. Nessel     **Seconded by:** S. Roznicki     **Carried.**



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**President's Report: C. Tattrie**

- General soccer program update; uniforms have been ordered and should be received next week, coordinating volunteers and technical training, soccer registration re-opened until end of April

**Treasurer's Report: J. Makeiff**

***Treasurer's Report circulated in advance of meeting and attached***

- K. MacDonald interviewed a couple of students for help with Finance sub-committee; student has been chosen and will assist from May through December

**Guest Report: S. Trottier**

- Ward 6 Road Tour scheduled for the end of April – Councillor office waiting for feedback from WSCRCA
- Ward 6 Open House scheduled for May 3, 2018 at the SCA Community Association
- New: Wing Nights with Councillor J. Davison, dates to be provided
- Discussion around bus route changes
- Discussion around intersections of concern and traffic safety in school and bus drop-off zones

**Guest Report: K. Magill**

- Copy of WSCRCA Business Plan requested as part of best practice annual planning
- Community Sports Hub concept program opportunity coming to Ward 6 in the Summer, including wide games, orienteering, quidditch, disc golf, and cricket; marketing information will be made available to WSCRCA

**Programs Report: S. Roznicki**

- Mobile Skate Park program begins June 30 until approximately July 27
- Canadian Mental Health Association in Calgary reached out with information on free programs they offer; discussion around programs offered, which would be of interest, and if they could offer these programs in our community; S. Roznicki to find out if CMHA willing to offer programs in our community and which programs are the most popular
- Brief update on fitness and Little Warriors programs

**Seniors Report: M. Gutierrez**

- Brief update on Gentle Yoga 50+ program; discussion around contract and privacy policy consistency

**Planning and Development Report: L. Lehmann**

- West District proposal accepted; discussion around timeline and process in terms of grants, community space
- Update on Bow Trail SW widening



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**Sports Report: C. Tattrie**

- Received 2018 WinSport Ski Night look-back, including suggestions from volunteers and survey results from attendees
- General discussion around post-event surveys, benefits and situations in which to use

**U of C SAVI Program Report: C. Tattrie**

- Discussion around report received from U of C SAVI student with feedback on our social media, website, and event registration; minor visual improvements suggested for social media and website, recommendation made to maintain contract with Wild Apricot

**Community Garden Report: K. MacDonald**

- 61 of 62 standard garden beds rented; 57 members have rented beds
- Calgary Parks Foundation Grant Application in progress; enables individuals to donate to the garden through the CPF (i.e. sponsor a bench)
- Upcoming events include Garden Renter's Meeting (meet and greet and introduction) on April 28, Plant Exchange on May 26

**Stampede Breakfast Report: K. MacDonald**

- Charity Stampede Breakfast scheduled for July 7, 2018 with ticket proceeds to be donated to the Alberta Children's Hospital Foundation; estimated budget of \$1,200. N. Petras to determine with J. Makeiff whether these costs are included in the current budget or whether a motion is required

**Summer Camp Report: A. Rogers**

- Discussion around 2018 Summer Camp

**MOTION:** WSCRCA approve expense of up to \$3,100.00 towards the 2018 Summer Camp run by the City of Calgary, and to be held August 20 – 24, 2018

**Moved by:** L. Lehmann      **Seconded by:** L. Nessel      **Carried.**

**Additional and/or New Business**

**Promotional Item**

- Discussion around investing in a WSCRCA branded promotional item; several quotes received for promotional pens
- Promotional pens would be used to create awareness of our community association and given to both current volunteers and event attendees who engage with us in conversation at upcoming events



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**MOTION:** WSCRCA approve expense of up to \$1,400.00 towards 1,000 promotional pens to be used to promote brand awareness

**Moved by:** L. Nessel      **Seconded by:** S. Roznicki      **Carried.**

**Annual General Meeting**

- Last monthly board meeting for 2017 – 2018 term to be held in May 2018; minutes for this meeting to be reviewed and approved through electronic vote
- June monthly board meeting has been cancelled
- Annual General Meeting scheduled for Tuesday, June 5, 2018 at 8:00 p.m. at the Waldorf School; N. Petras will be asking for assistance in set-up, check-in, and take-down
- Discussed differentiating between Regular Members and Associate Members; N. Petras to determine effective procedure to follow

**Website Review**

- Brief back-end review of our website was preformed; discussion around findings, including Google analytics, Google ads and targeting postal codes, Facebook ads, website back-end clean-up, and integrating a blog, storage drive, and calendar; N. Petras to prepare a report for the next board meeting with current findings for further discussion with a larger audience

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 9:15 p.m.

**Moved by:** S. Roznicki      **Seconded by:** L. Nessel      **Carried.**

**Next Meeting:**

Tuesday, May 8, 2018, at 7:00 p.m. at Upstairs Meeting Room, West Springs Co-op Grocery Store, 917 85 Street SW, Calgary, AB, T3H 4C8

Signed by:

Chair:

Secretary:



Date: 08.MAY.18

Date: May 8, 2018

Financial Statements of

**WSCR COMMUNITY  
ASSOCIATION**

Year ended March 31, 2018  
(Unaudited - see Notice to Reader)

## **NOTICE TO READER**

On the basis of information provided by management, we have compiled the statement of financial position of WSCR Community Association as at March 31, 2018 and the statement of operations and financial position for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these financial statements may not be appropriate for their purposes.

April 10, 2018

Calgary, Canada

# WSCR COMMUNITY ASSOCIATION

## Statement of Financial Position

March 31, 2018, with comparative information for 2017  
(Unaudited - see Notice to Reader)

	2018	2017
<b>Assets</b>		
Current assets:		
Cash - non-restricted	\$ 251,009	\$ 242,224
Cash - restricted	92,646	236,310
Prepaid expenses	-	4,243
	<u>\$ 343,655</u>	<u>\$ 482,777</u>

## Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities	\$ 645	\$ 536
Deferred soccer income	39,770	36,741
	<u>40,415</u>	<u>37,277</u>
Member's equity	303,240	445,500
	<u>\$ 343,655</u>	<u>\$ 482,777</u>

See accompanying note to financial statements.

On behalf of the Association:

\_\_\_\_\_ Member

\_\_\_\_\_ Member

# WSCR COMMUNITY ASSOCIATION

## Statement of Operations and Changes in Net Assets

Year ended March 31, 2018, with comparative information for 2017  
(Unaudited - see Notice to Reader)

	2018	2017
Income:		
Soccer	\$ 37,680	\$ 40,290
Sponsorship	21,311	19,246
Memberships	18,315	18,069
Charity Stampede breakfast	9,055	13,835
Safe4Life Self Defence	3,343	590
Day camp	2,525	2,575
Community garden	2,400	-
Babysitting course	1,262	1,540
Learn to skate	810	670
Home Alone course	610	-
Other	446	475
Miscellaneous	380	-
Casino fundraiser	-	66,470
Interest	-	240
	98,137	164,000
Disbursements:		
Community garden	116,329	150
Soccer	41,161	36,495
Administrative expenditures	17,325	12,990
Charity donations	16,415	15,500
COP ski night	8,364	7,870
Charity Stampede breakfast	7,354	7,324
Safe4Life Self-Defense	7,239	1,738
Learn to skate	5,303	4,370
Park & Play program	5,301	8,000
WestRidge School bike racks	4,216	-
Canada 150th Celebration	4,000	-
Clean up	2,660	1,723
Babysitting course	1,760	1,916
Home Alone course	1,632	-
Advertising	503	209
Facility expenditures	446	2,419
Interest and bank charges	389	249
Girl Power	-	2,920
Casino expenditures	-	2,419
Fitness program	-	443
	240,397	106,735
(Deficiency) excess of income over disbursements	(142,260)	57,265
Balance, beginning of year	445,500	388,235
Balance, end of year	\$ 303,240	\$ 445,500

### Note

The recognition, measurement, presentation and disclosure principles in these financial statements may not be in accordance with the requirements of any of the financial reporting frameworks in the