



**West Springs Cougar Ridge Community Association**  
 Minutes of Monthly Board Meeting  
 Tuesday, May 8, 2018, 7:00 p.m.  
 Upstairs Meeting Room, West Springs Co-op Grocery Store  
 917 85 Street SW, Calgary, AB, T3H 4C8

<b>Executive in Attendance:</b>	C. Tattrie, K. Wheeler, J. Makeiff, L. Nessel
<i>Regrets:</i>	---
<b>Directors in Attendance:</b>	R. Duckworth, K. Gibson, M. Gutierrez
<i>Regrets:</i>	<i>L. Lehmann, P. Ghazar, T. Bogusky-Ghazar, S. Roznicki, J. Mackay, L. Mitchell, A. Abdallah</i>
<b>Volunteers in Attendance:</b>	G. Hegholz, A. Rogers, N. Petras (Contractor)
<b>Guests in Attendance:</b>	S. Trottier, Ward 6 Councillor Office; A. Gill, U of C volunteer student; M. Newton, J. DeBoice
<b>Late Arrivals:</b>	M. Gutierrez, 7:05 p.m.; L. Nessel, 7:51 p.m.; J. DeBoice, 8:00 p.m.
<b>Early Departures:</b>	J. Makeiff, 8:03 p.m.

**Call to Order and Quorum:**

Meeting called to Order by C. Tattrie at 7:04 p.m.

Directors in attendance constituted a quorum (5 / 15 of directors). C. Tattrie acted as Chair and N. Petras acted as minute taker of the meeting.

**Approval of Agenda**

**MOTION:** Approve the meeting agenda as circulated.

**Moved by:** K. Wheeler    **Seconded by:** K. Gibson    **Carried.**

**Approval of Minutes**

The minutes from the April 2018 monthly board meeting were reviewed by the Board.

**MOTION:** Approve the minutes from the April 2018 monthly board meeting as circulated.

**Moved by:** M. Gutierrez    **Seconded by:** K. Gibson    **Carried.**

**President's Report: C. Tattrie**

- Annual General Meeting scheduled for Tuesday, June 5, 2018, 8:00 p.m. at the Calgary Waldorf School; general discussion around set-up, invited guests
- Brief overview of 2017 – 2018 Board Year summary/infographic; goal is to use infographic for engagement/what we do



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**Treasurer's Report: J. Makeiff**

***Treasurer's Report and 2018 – 2019 Budget circulated in advance of meeting and attached***

- Discussion around 2018 – 2019 budget; amendments made to the circulated version, corrected version presented at meeting

**MOTION:** WSCRCA approve 2018 – 2019 budget as presented and attached

**Moved by:** K. Wheeler      **Seconded by:** R. Duckworth      **Carried.**

**Programs Report: K. Gibson, M. Gutierrez, L. Nessel**

***“Reclaim Your Space” Workshop, K. Gibson***

- Proposal circulated for The Space Reclaimers “Reclaim Your Space” workshop/program; workshop aims to teach what clutter is and how to recognize it and let it go
- Discussion around program costs, venue, advertising

**MOTION:** WSCRCA approve costs of up to \$700.00 to run The Space Reclaimers “Reclaim Your Space” workshop, with workshop date to be determined

**Moved by:** K. Gibson      **Seconded by:** M. Gutierrez      **Carried.**

***Yoga in the Garden Program, M. Gutierrez for L. Nessel***

- L. Nessel drafted proposal for “WSCRA Yoga in the Garden” 4-week program to be held in July at the WSCRCA Community Garden site; program could accommodate 8 – 10 participants and would be held over the month giving the option to register for classes individually
- Discussion around increasing fee to \$10.00 per class; once updated expenses and revenue considered, no net cost to WSCRCA

***ActivateYYC Program Report, L. Nessel***

- Received City of Calgary flyer requesting applications for Winter ideas for the ActivateYYC program in which microgrants are available to successful applicants
- L. Nessel drafted proposal for Pop-Up Dog Park; discussion around location, permit requirements, potential for facility damage, sponsorship, extending invitation to dog training/rescue organizations

**MOTION:** WSCRCA approve costs of up to \$2,000.00 to run Pop-Up Dog Park program in September 2018

**Moved by:** L. Nessel      **Seconded by:** K. Gibson      **Carried.**



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**AGLC Casino Report: R. Duckworth**

- AGLC Casino held on April 25 – 26, 2018 was a success; revenue amount to be received in several months
- Application submitted for next AGLC Casino to be held in 18 months

**Soccer Report: C. Tattrie**

- Update on Youth Soccer Program; discussion around moving equipment after the program

**Newsletter Report: C. Tattrie**

- Discussion around utilizing Great News, a no-cost newsletter provider, sponsorship information cannot be included; board will proceed with new newsletter provider

**Volunteer Recruitment Report: A. Rogers**

- A. Rogers and L. Nessel have initiated a plan for recruiting, screening, training, evaluating, and recognizing volunteers; plan includes restructuring who each subcommittee reports to, and volunteer engagement, application, and availability
- Discussion around updating website to include volunteer opportunities
- Discussion around vacancies, volunteer training, role transitions

**Community Garden Report: G. Hegholz**

- Community Garden was unsuccessful in receiving Co-op Community Spaces Grant; plan to re-apply next year
- Calgary Parks Foundation application still pending
- Update on completed construction, work pending through other suppliers, bed rental status, Garden Renter's Meeting, Plant Exchange

**Guest Report: S. Trottier**

- Discussion around intersections and areas of concern

**Additional and/or New Business**

- Introduction of J. DeBoice, the instructor for the WSCRCA Yoga in the Garden program

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 9:03 p.m.

**Moved by:** K. Gibson    **Seconded by:** R. Duckworth    **Carried.**



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**Next Meeting:**

Annual General Meeting scheduled on Tuesday, June 5, 2018, at 8:00 p.m., at Calgary Waldorf School, 515 Cougar Ridge Drive SW, Calgary, AB, T3H 5G9

Signed by:

Chair:

Secretary:

Date:

05-JUN-18

Date:

05-June-18

Financial Statements of

**WSCR COMMUNITY  
ASSOCIATION**

Year ended March 31, 2019  
(Unaudited - see Notice to Reader)

## **NOTICE TO READER**

On the basis of information provided by management, we have compiled the statement of financial position of WSCR Community Association as at March 31, 2019 and the statement of operations and financial position for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these financial statements may not be appropriate for their purposes.

May 8, 2018

Calgary, Canada

# WSCR COMMUNITY ASSOCIATION

## Statement of Financial Position

March 31, 2019, with comparative information for 2018  
(Unaudited - see Notice to Reader)

	2019	2018
<b>Assets</b>		
Current assets:		
Cash - non-restricted	\$ 250,813	\$ 251,348
Cash - restricted	92,243	92,502
Prepaid expenses	118	118
	<u>\$ 343,174</u>	<u>\$ 343,968</u>

## Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities	\$ 645	\$ 685
Deferred soccer income	43,360	41,935
	<u>44,005</u>	<u>42,620</u>
Member's equity	299,169	301,348
	<u>\$ 343,174</u>	<u>\$ 343,968</u>

See accompanying note to financial statements.

On behalf of the Association:

\_\_\_\_\_ Member

\_\_\_\_\_ Member

# WSCR COMMUNITY ASSOCIATION

## Statement of Operations and Changes in Net Assets

Year ended March 31, 2019, with comparative information for 2018  
(Unaudited - see Notice to Reader)

	2019	2018
Income:		
Memberships	\$ 1,115	\$ 18,425
Fitness	450	-
Yoga	300	-
Interest	20	446
Soccer	-	37,680
Sponsorship	-	21,311
Charity Stampede breakfast	-	9,055
Safe4Life Self Defence	-	3,343
Day camp	-	2,525
Babysitting course	-	1,262
Learn to skate	-	810
Home Alone course	-	610
Community ski night	-	380
GIC interest	-	208
	1,885	96,055
Disbursements:		
Administrative expenditures	3,835	14,411
Advertising	209	503
Interest and bank charges	20	389
Community garden	-	116,379
Soccer	-	41,753
Charity donations	-	16,415
COP ski night	-	8,364
Charity Stampede breakfast	-	6,906
Safe4Life Self-Defense	-	7,239
Learn to skate	-	5,447
Park & Play program	-	5,301
WestRidge School bike racks	-	4,216
Canada 150th Celebration	-	4,000
Clean up	-	2,990
Babysitting course	-	1,760
Home Alone course	-	1,632
Facility expenditures	-	2,502
	4,064	240,207
Deficiency of income over disbursements	(2,179)	(144,152)
Balance, beginning of year	301,348	445,500
Balance, end of year	\$ 299,169	\$ 301,348

### Note

The recognition, measurement, presentation and disclosure principles in these financial statements may not be in accordance with the requirements of any of the financial reporting frameworks in the CPA Canada Handbook – Accounting.



West Springs Cougar Ridge Community Association  
2018/2019 Budget

	General	AGLC	2018 Budget	2018 Actual	2017 Actual	2016 Actual
<b>Revenues</b>						
Soccer	40,000		40,000	37,680	40,290	40,220
Sponsorship	21,500		21,500	21,311	19,525	13,775
Memberships	18,500		18,500	18,425	18,069	15,730
Charity Stampede Breakfast	9,100		9,100	9,055	12,556	14,215
Park and Play	2,600		2,600	2,525	2,575	1,840
Babysitting course	1,300		1,300	1,262	1,540	1,544
Home Alone	650		650	610	-	-
Interest	450		450	654	715	724
COP ski night	400		400	380	-	-
Volunteer donations	-		-		1,000	3,800
Casino		67,000	67,000	-	66,470	72,916
Skating program		850	850	810	670	870
Safe4Life Self Defence		3,500	3,500	3,342	590	-
Community garden		2,400	2,400	-	-	235
Senior's social			-		-	151
<b>Total</b>	<b>94,500</b>	<b>73,750</b>	<b>168,250</b>	<b>96,054</b>	<b>164,000</b>	<b>166,019</b>
<b>Expenses</b>						
Community garden	30,000	33,621	63,621	116,380	150	340
Soccer	31,975	12,279	44,254	41,753	36,495	35,132
WestRidge Sport Court	25,000		25,000			
Charitable donations	16,000	-	16,000	16,415	15,500	13,169
Administrative	10,000	3,675	13,675	14,411	12,990	11,528
Safe4Life Self Defence	-	7,200	7,200	7,239	1,738	-
Charity Stampede Breakfast	6,548	-	6,548	6,906	7,324	8,113
COP ski night	-	8,409	8,409	8,364	7,870	6,830
Park and Play	5,500	-	5,500	5,301	8,000	7,533
Skating program	-	5,400	5,400	5,447	4,370	3,392
Home alone	1,700		1,700	1,632		
Girl Power/Little Warriors	-	3,000	3,000		2,920	4,973
Community Clean Up	2,585	-	2,585	2,990	1,723	1,630
Casino expenditures	2,500		2,500		2,419	3,914
Facility expenditures	-	2,446	2,446	2,502	2,420	2,419
Babysitting course	1,800	-	1,800	1,760	1,916	1,642
Interest and bank charges	400		400	388	248	226
Advertising	230	-	230	503	209	666
WestRidge Bike Racks	-		-	4,216		
Canada's Bday celebration	-		-	4,000	-	
Other			-		443	
<b>Total</b>	<b>134,238</b>	<b>76,029</b>	<b>210,267</b>	<b>240,207</b>	<b>106,735</b>	<b>101,509</b>
Excess income over disbursements	(39,738)	(2,279)	(42,017)	(144,153)	57,265	64,510
Cash at April 1, 2018	250,307	47,502				
Cash expected at March 31, 2019	210,569	45,223				
Cash for future spending	210,569	45,223				

West Springs Cougar Ridge Community Association  
2018/2019 Budget

EXPENSES	General	AGLC	2018 Budget	2018 Actual	2017 Actual	2016 Actual	2015 Actual
<b>Skating</b>							
Ice rental		2,200.00	2,200.00	2,200.00	1,760.00	1,050.00	820.00
Instructors		3,100.00	3,100.00	3,168.00	2,520.00	2,160.00	1,728.00
Gift cards for the instructors			-			150.00	-
Supplies		100.00	100.00	79.27	90.29	32.12	304.38
		5,400.00	5,400.00	5,447.27	4,370.29	3,392.12	2,852.38
<b>Administrative</b>							
Admin contract	5,000.00		5,000.00	6,038.19	3,732.66	3,994.55	3,762.33
Wild Apricot		1,900.00	1,900.00	1,878.68	1,543.83	1,187.66	1,324.71
Mailbox access		315.00	315.00	313.90		387.45	31.50
Paypal fees	2,500.00		2,500.00	3,180.32	2,413.91	2,129.74	2,153.23
Tangerine fees	300.00		300.00		240.30	327.40	486.21
Xmas social	1,000.00		1,000.00	592.02	404.90	859.36	277.48
Chanthoun Va-website Upgrade			-		1,551.75	1,300.00	
Maintenance	600.00		600.00	350.00			
Phone		600.00	600.00	438.24	608.62	239.04	
Business plan			-		315.00	477.11	
Corporate seal			-		101.59		
Misc supplies		100.00	100.00	148.63	61.29	88.62	
Cheques				352.69			
Recognition plaques		100.00	100.00			99.75	
Business cards			-			80.77	
Gift cards for volunteers	600.00		600.00	725.00	577.99		
GC for trees planted				393.17			
AGM rental space		160.00	160.00		157.50		
Computer purchase/software/storage		500.00	500.00		1,280.83		
	10,000.00	3,675.00	13,675.00	14,410.84	12,990.17	11,171.45	8,035.46
<b>Community Clean Up</b>							
Advertising	210.00		210.00	228.90	208.85	208.85	208.85
Various supplies	500.00		500.00	670.04	222.49	82.59	381.69
Vendors for pickup (TBG, Kidseats, YC Junk)	1,875.00		1,875.00	2,091.25	1,534.25	1,568.70	
Refreshments for volunteers less GC	200.00		200.00				
Pylons	100.00		100.00		57.75	67.75	57.75
Reimbursement from City	(300.00)		(300.00)		(300.00)	(297.80)	(299.23)
	2,585.00	-	2,585.00	2,990.19	1,723.34	1,630.09	349.06
<b>Charitable Donations</b>							
AB Children's Hospital	8,500.00		8,500.00	8,500.00	8,000.00	7,515.00	6,500.00
St. Michaels - Inn from the Cold			-		2,500.00	2,500.00	2,500.00
St. Michaels - Vincent de Paul			-		2,500.00	2,500.00	2,500.00
Veteran's Food Bank	2,500.00		2,500.00	2,500.00			
Calgary Food Bank	2,500.00		2,500.00	2,914.79			
Magic of Christmas	2,500.00		2,500.00			489.00	
JDRF			-			165.00	
	16,000.00	-	16,000.00	16,414.79	15,500.00	13,169.00	11,500.00
<b>Charity Stampede Breakfast</b>							
Anvy Digital/First Impressions	560.00		560.00	556.97	690.69	2,551.71 (nb)	1,115.06
Canuck Amusement-bubble blower			-		-		1,102.50
Jim Heck - band			-		1,000.00	1,000.00	1,000.00
Advertising	228.90		230.00	259.35	208.85	208.85	208.85
Fergus & Bix-food	3,300.00		3,300.00	3,278.50	3,252.51	3,056.07	2,988.17
Astrolump	84.00		84.00	84.00	84.00		157.50
Alberta Sandbags	975.00		975.00	950.25	933.45	1,076.25	992.25
Printing			850.00	827.35			81.54
Supplies	1,400.00		950.00	949.51	1,154.61	220.50	2,493.82
	6,547.90	-	6,949.00	6,905.93	7,324.11	8,113.38	10,139.69
<b>Advertising</b>							
Newsletters & More			-				335.48
Skid Marketing			-				157.50
Anvy Digital-banners			-			457.25	-
AGM	228.90		228.90	228.90	208.85	208.85	208.85
Mind's Design			-	274.18			
	228.90		228.90	503.08	208.85	666.10	701.83
<b>Soccer</b>							
City of Calgary field permit	875.00		875.00	874.15	845.94	845.94	819.48
Calgary Rangers-coaches training		2,550.00	2,550.00	-	5,394.00	441.00	2,550.00 (2017 py missed, 2 years)
Supplies	1,500.00		1,500.00	1,613.60	787.50	754.23	1,793.06
Advertising	208.85		208.85	239.30			417.70
Brand Alliance-jerseys	22,000.00		22,000.00	21,928.95	17,843.21	16,366.80	15,109.37
Refs		1,400.00	1,400.00	1,325.00	1,465.00	800.00	994.68
Sentinel Storage-equipment		4,000.00	4,000.00	4,296.45		5,468.40	3,402.00
Team Sports Photography-teams photos	5,000.00		5,000.00	4,906.13	5,126.63	5,126.63	5,025.56
Andarro's-pizza for windup party	2,000.00		2,000.00	2,037.00	1,449.00	1,449.00	1,449.00
Uhaul-equipment		20.00	20.00	15.75	35.38		179.08
Year-end medals		1,900.00	1,900.00	1,858.50	1,808.63	2,529.79	2,063.25
Signal Hill Soccer			-				423.70
Gift cards	600.00		600.00	507.88	515.00	350.00	-
West Hills United Soccer		2,200.00	2,200.00	2,149.98	1,225.00	1,000.02	807.00
	31,975.00	12,278.85	44,253.85	41,752.69	36,495.29	35,131.81	35,033.88
<b>Facility Expenditures</b>							
Insurance		2,000.00	2,100.00	2,056.00	1,973.00	1,973.00	1,933.00
Federation of Calgary Commerce		446.25	446.25	446.25	446.25	446.25	446.25
	-	2,446.25	2,546.25	2,502.25	2,419.25	2,419.25	2,379.25
<b>Girl Power/Little Warriors</b>							
Facility		300.00	300.00	-	300.00	600.00	791.25
Fees for presenters		2,700.00	2,700.00	-	2,619.75	4,373.25	
	-	3,000.00	3,000.00	-	2,919.75	4,973.25	791.25
<b>COP Ski Night</b>							
Advertising		208.85	208.85	208.85		208.85	429.35
Hill rental		8,200.00	8,200.00	8,155.00	5,900.00	3,900.00	9,717.05
Instructors			-		1,970.00	2,646.25	
Gift cards			-			75.00	
	-	8,408.85	8,408.85	8,363.85	7,870.00	6,830.10	10,146.40
<b>Babysitting course</b>							
Facility	200.00		200.00	200.00	200.00	150.00	
Fees for presenters	1,600.00		1,600.00	1,559.88	1,715.87	1,492.05	
	1,800.00	-	1,800.00	1,759.88	1,915.87	1,642.05	-
<b>Community garden</b>							
Advertising			-			208.85	
City-LOC			-		150.00		
Facility			-			100.00	
Supplies			-			31.50	
Garden build	30,000.00	33,620.51	63,620.51	116,379.49			
	30,000.00	33,620.51	63,620.51	116,379.49	150.00	340.35	-
<b>Park and Play</b>							
City	7,000.00	-	7,000.00	5,300.56	8,000.00	-	-
<b>Safe4Life Self-Defence</b>							
Facility	800.00		800.00	850.00	150.00	-	
Fees for presenters	6,400.00		6,400.00	6,389.25	1,587.50	-	
	-	7,200.00	7,200.00	7,239.25	1,737.50	-	-
<b>Home Alone</b>							
Facility	400.00		400.00	400.00	-	-	
Fees for presenters	1,300.00		1,300.00	1,231.86	-	-	
	1,700.00	-	1,700.00	1,631.86	-	-	-