



**West Springs / Cougar Ridge Community Association**  
 Minutes of Monthly Board Meeting  
 Wednesday, April 14, 2021, 7:00 p.m.  
 Virtual Meeting

**Executive in Attendance:** P. Ghazar, K. Gibson, L. Murray

**Regrets:** V. D'Souza,

**Directors in Attendance:** S. Berman, D. Ho, E. Teasdale; K. Paw; C. Tattrie; L. Nessel, K. Wheeler , T. Bogusky Ghazar

**Regrets:** A. Rogers, L. Mitchell, M. Janzen,

**Volunteers in Attendance:** F. Ahmed

**Guests in Attendance:** J. Runge, E. Gilchrist; K. Smith; S. Domagala, M. Ladouceur

**Late Arrivals:** M. Ladouceur 7:45pm

**Early Departures:** E. Gilchrist 7:45pm, S. Domagala 7:45pm, K. Wheeler 8:00pm, F. Ahmed 8:00pm, L. Murray 9:00pm, C. Tattrie 9:29pm

**Call to Order and Quorum:**

Meeting called to Order at 7:05 p.m.

Directors in attendance constituted a quorum (11/15 of directors). P. Ghazar acted as Chair and P. Ghazar acted as minute taker of the meeting.

[*Quorum for Board Meeting is 4 Executive and/or Directors. Quorum for AGM and/or special meeting is 3 Executive and/or Directors, and 5 voting members other than directors (anyone holding an active regular membership is a voting member).*]

**Approval of Agenda**

**MOTION:** Motion to move the agenda as it stands.

**Moved by:** K. Paw      **Seconded by:** C. Tattrie      **Carried.**

**Approval of Minutes**

The minutes from the March, 2021 monthly board meeting were reviewed by the Board.

**MOTION:** Approve the minutes from the March, 2021 monthly board meeting (*as circulated*)

**Moved by:** L. Murray      **Seconded by:** K. Gibson      **Carried.**

**Welcome and Introduction**

- James Runge joining us as the new NPC replacing Keith due to boundary shifts
- Faheem Ahmed joining us as the new Recycling Event coordinator

**Guest Reports**

- K. Smith and E. Gilchrist joining to listen in on update from CHPH sports hub
  - Potentially discussing opportunity to build something similar in WSCR



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- E. Gilchrist will be setting up a separate meeting to discuss opportunities for a sports hub in WSCR
- S. Domagala providing update on CHPH sports hub
  - Starting community engagement on Monday, Apr 19
  - Applying for grants

**Neighborhood Partnership Coordinator: J. Runge**

- A number of grants have come out which are available for the CA to consider
- A copy of the 2018 Annual Return is missing and needs to be submitted
- The Litter Cleanup (TLC) kits are available for pick up at a variety of facilities beginning April 1.
  - See [TLC Kits \(calgary.ca\)](http://TLC Kits (calgary.ca)) for details

**President's Report: P. Ghazar**

- Board Approved Business Plan is due Dec. 2022
- Newsletter adds:
  - Soccer, membership drive, recycling event, sponsorship
- Membership Drive
  - Eileen to start to look at options for increasing memberships
  - Will look at doing virtual marketing for now and go to in person if required
  - We can do a mail out, add to newsletter, door knockers, teaming up with resident's association and road signs
- Planning for June AGM to begin
  - Paul to see if Amber can do it again this year
  - Suggestion is to do Zoom meeting again
  - Will target for Tuesday, June 8, 2021
  - Linda to put this in the newsletter
  - Executive positions with terms ending and up for re-election are: President and Secretary
- Recycling event planning continuing
  - Looking for sponsor to be key sponsor
  - Working on communications and seeking City approval on wording
- Starting to accept e-transfers and also send them
  - Lavender will include a record of payments in the google drive and have two approved officers do an email approval
- Credit card payments can be made on member365 platform (we can create manual invoices)
  - Being used for payments from sponsors
- CO-OP sponsorship of gift cards was given again this year (Lavender has them)
  - They can be used for purchasing supplies and food/beverages for events
  - Also have No Frills GCs
- Our Sponsorship Director, Lara Mitchell, will be transitioning out of her role
  - Karla is helping to post the position on the website looking for a Sponsorship Director and a supporting Sponsorship Committee
  - Website has been updated and sponsors can now submit sponsorships online
  - Met with Servus Credit Union – interested in sponsoring us this year
    - Need to determine if this aligns with the sponsorship strategy



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- New sponsorship season begins July 1 – starting sponsorship drive now
  - All existing sponsors have been contacted
- Skate Park – is someone interested / able to coordinate the skate park this year?
  - Dates would be August 4-18
  - Eileen will be the board representative for the skate park and James will connect her with Jolene
- Movie in the Park Planning
  - Tanya will begin planning for the movie in the park event
  - Karla, Kim and Linda will be able to help support it
  - Target to do the event around labour day
  - Will look to do a double-header

**Treasurer's Report: L. Murray**

- Working on year end financials and will be presenting them
- In speaking with James, we will need to have the financials officially audited next year and then can potentially work out if we can have them officially audited every 2 years afterwards

**Vice President: K. Gibson**

- No updates at this time

**Secretary: V. D'Souza**

- No updates at this time

**Ward 6 Community Report:**

- Please refer to the monthly board reports

**Planning and Development: L. Nessel**

- WCRR: (E. Teasdale)
  - Waiting to hear back from Alberta Transportation about pile driving – basic information posted to Facebook
  - Focus on rebar and concrete footings right now
  - Going to inquire if there is a plan for phased opening
- West Springs Landing (D. Ho)
  - Traffic analysis completed in 2018, before median was opened at No Frills and 9th Ave. The change has had an impact on traffic patterns. Will request an update to traffic study.
  - Question has been sent to City Planner on connection to St. Joan of Arc pathway and the completion of the sidewalk along 85th between the development and Wentworth Drive.
- Medicine Hill/Trinity
  - CPC scheduled for May.
  - Letter from PC to be sent to City Planner in April.
- West District
  - Recent Development Permit application highlighted the need to make some minor amendments to the West Springs Area Structure Plan.



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- Misalignments between Map 4 of the West Springs ASP and the Land Use Districts in West Springs North Neighbourhood. Minor changes – no concern with proposed changes to ASP.
- Pan Handle Development on 77th St.
  - Subdivision Plan Refusal - Subdivision authority primarily concerned with lotting pattern being out of character with adjacent developments, access easements will limit practical use of the proposed lots when you take into account utility right-of-way, and in the event that there is any utility work required it would severely impede vehicle ingress/egress.
  - Landowner has filed an appeal – procedural hearing on April 29th to determine validity of appeal and potential hearing date
- Fencing Along Main Streets
  - Inquiry from a resident in Keturah about the fencing along 77th St (in really bad shape) and who is responsible for repairing it.
  - Have confirmed that it is the responsibility of homeowners to maintain these fences along main roads. The City will only take on fencing on public property.
- Planning for Dog Pawty event for Sept 18 and looking for key sponsor

**Communications Director: K. Wheeler**

- Seeking volunteers for a Sponsorship Director and a Sponsorship Committee
- Looking for updates on what the plan is for the Stampede Breakfast
  - At this point, we will not be doing a formal stampede breakfast but might see something smaller
  - Might still be able to do a smaller event
  - Kristina to reach out to Kevin Macdonald to look at options for a smaller gathering that can still meet COVID guidelines

**Membership Director: E. Teasdale**

- Current membership is 649 members (23 seniors, 43 volunteers, 584 regular memberships, 2 sponsorship members)

**Sponsorship Director: Position Vacant**

- Looking for new Sponsorship Director and supporting committee members

**Soccer Program: C. Tattrie, S. Berman**

- Registration update
  - Approx. 540 registrants (U6 largest 160)
  - Over 50 paid to not volunteer
- COVID planning started
  - More teams due to 10 person cohorts guidelines – strain on volunteers
  - Drafting COVID plan – Phase 1 AHS & public health orders
- Uniforms / Balls / Medal / Photos
  - Received TH uniforms, medals, balls
  - Secured Team Sports Photograph (incumbent) - Digital only (2021)
  - Coach's jersey in town, shorts early next week



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- Ordering for uniforms expected to start next week, depending on TH getting their site up
- Will need to place order for shorts separately (TH does not provide)
- Coach PIC/VSC
  - In progress
- U8 & U10 soccer nets update
  - New nets received, ready to use
  - Found (2) local scrap deals to dispose of metal nets. Will need to organize a pick-up truck to transport.

**Traffic Director: D. Ho**

- Additional stop signs have been placed on the North and South bound traffic for Cougar Ridge Drive and 85th Street, as well as signs notifying of the upcoming stop signs
- Bow Trail speed limit adjustment still under assessment
- There are concerns around the Paskapoo Drive and 85th Street intersection

**Programs Director: M. Janzen**

- No updates at this time

**Skating Director: K. Paw**

- Planning the start date as of March 31st. Waiting to hear from Win Sport by March 12th Friday. Once we receive a confirmation from WinSport, K. Paw to contact E. Teasdale for registration.

**Additional and/or New Business**

- No additional business

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 10:01pm

**Moved by:** E. Teasdale

**Seconded by:** K. Gibson

**Carried.**

**Next Meeting:**

**Wednesday, May 11, 2021 at 7:00 p.m. Virtual Meeting**

Signed by:

Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

Date: \_\_\_\_\_