



West Springs Cougar Ridge Community Association
Minutes of Monthly Board Meeting
Tuesday, May 12, 2020, 7:00 p.m.
WebEx Virtual Meeting

Executive in Attendance: L. Nessel, P. Ghazar, S. Roznicki, K. Gibson
Regrets: --

Directors in Attendance: C. Cave, K. Paw, A. Rogers, S. Berman, S. Peake, L. Mitchell, K. Riordan
Regrets: T. Bogusky-Ghazar, R. Duckworth, L. Lehmann, E. Teasdale, C. Tattrie

Volunteers in Attendance: P. Sinclair

Guests in Attendance: K. Magill

Late Arrivals: P. Sinclair, 7:15pm
Early Departures: P. Sinclair, 8:15pm, A. Rogers, 8:15pm

Call to Order and Quorum:

Meeting called to Order by 7:07 p.m.

Directors in attendance constituted a quorum (11 / 15 of directors). P. Ghazar acted as Chair and P. Ghazar acted as minute taker of the meeting.

[Quorum for Board Meeting is 4 Executive and/or Directors. Quorum for AGM and/or special meeting is 3 Executive and/or Directors, and 5 voting members other than directors (anyone holding an active regular membership is a voting member).]

Approval of Agenda

MOTION: Approve the meeting agenda (as circulated/as amended)

Moved by: Linda **Seconded by:** Aidan **Carried.**

Approval of Minutes

The minutes from the Apr 2020 monthly board meeting were reviewed by the Board.

MOTION: Approve the minutes from the Apr 2020 monthly board meeting (as circulated/as amended)

Moved by: Karla **Seconded by:** Kim **Carried.**



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President's Report: P. Ghazar

- Many soccer refunds still need to go out
- Some reconciliation issues with Bambora payment gateway being addressed
- Sponsorship letters drafted to be sent out and extend support through this time
- Volunteers interviewed for upcoming Director positions (Volunteer, Treasurer)
- AGM facilitators interviewed and selected

Treasurer's Report: S. Roznicki

- AGLC monies have been approved to have the spend date deferred for 12 months – code added to our account
- We are still expecting to have another cheque coming in from the casino – checking on what the amount will be
- Calgary Neighborhoods has approval to provide operational funding support to CAs in need
 - CAs will receive funding on a need basis with a varying funding amount
- Forecasting that we will not have sponsorship and membership revenue coming in for the upcoming fiscal year
- Year end financial statements will be reviewed by two independent members prior to the AGM

Vice President: K. Gibson

- Karla will be compiling a list of options for online programming offering (most would be covered under AGLC)
 - Will look to work with our sponsors first to determine if there is programming they are offering
 - Might be an option to help get more exposure for our sponsors and potentially bring in additional sponsors
- AGM Updates
 - Secured the 2019 AGM facilitator (Amber Stewart) at a cost of \$200
 - Interviewed another candidate who was extremely professional and high quality (provided an agenda for us to reference)
 - Amber is reviewing our bylaws and putting together a draft agenda – will likely use her Zoom account
- Playground on Cougar Ridge Drive and 85th Street
 - The committee is meeting regularly
 - Renderings have been circulated
 - Some preliminary estimates have been circulated but very high level

Secretary: L. Nessel

- Will be proceeding with donating to the following three chosen charities:
 1. I Can for Kids
 2. Sonshine Community Service
 3. Fresh Start Recovery Center
- Will be conducting additional analysis on the amount that will be donated



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Planning and Development: L. Nessel

- Letter sent regarding Medicine Hills land use change and sizes of digital signage
- Also requesting Councillor Davison to request a park plan for the Medicine Hills land

Volunteer Director: A. Rogers

- Open Positions:
 - Treasurer role has two potential candidates which will be voted for at the upcoming AGM
 - Secretary role has one candidate who will be coming to the AGM to be voted in
 - Casino role being filled by Eileen and supported by Kim – transitioning is in progress with Ryan
 - Communications / Marketing Lead role is still open – might be able to bring in a graduate student looking for volunteer experience
- Have another candidate who wants to join as a Director at Large and will be attending the AGM

Sponsorship Director: L. Mitchell

- Compassionate sponsorship email sent to all sponsors
 - Message essentially advises that their 2019 sponsorship will be extended through to June 2021
 - Also offered to provide any support that they can think of
- Have two sponsors to follow up with in person as their contact information has changed
- Working on increasing benefit to sponsors to be able to attract additional sponsors and provide the current base additional value

Newsletter: K. Riordan

- June newsletter submissions due May 13
- Linda to add a general notice to save the date for the AGM in the newsletter
- Will also be used to add to the website

Additional and/or New Business

- None

Meeting Adjournment

MOTION: Adjourn meeting at 8:35 p.m.

Moved by: L. Mitchell **Seconded by:** K. Paw **Carried.**



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Next Meeting:

June 09, 2020 (AGM), at 7:00 p.m. Virtual Meeting

Signed by:

Chair: _____ Date: _____

Secretary: _____ Date: _____