



West Springs / Cougar Ridge Community Association
Minutes of Monthly Board Meeting
Tuesday, November 10, 2020, 7:00 p.m.
Virtual Meeting

Executive in Attendance: *P. Ghazar, K. Gibson, L. Murray, V. D'Souza*
Regrets: --

Directors in Attendance: *S. Berman, M. Janzen, K. Paw, L. Nessel, E. Teasdale, C. Tattrie, K. Wheeler, D. Ho*
Regrets: *A. Rogers, L. Mitchell, T. Bogusky Ghazar*

Volunteers in Attendance: *None*

Guests in Attendance: --

Late Arrivals: *L. Murray 7:16 p.m., C. Tattrie 7:24 p.m., M. Janzen 7:44 p.m., D. Ho 7:55 p.m.*
Early Departures: *E. Teasdale 8:35 p.m., K. Gibson 9:10 p.m.*

Call to Order and Quorum:

Meeting called to Order at 7:05 p.m.

Directors in attendance constituted a quorum (12/15 of directors). P. Ghazar acted as Chair and P. Ghazar acted as minute taker of the meeting.

[Quorum for Board Meeting is 4 Executive and/or Directors. Quorum for AGM and/or special meeting is 3 Executive and/or Directors, and 5 voting members other than directors (anyone holding an active regular membership is a voting member).]

Approval of Agenda

MOTION: Approve the meeting agenda (*as circulated*)

Moved by: E. Teasdale **Seconded by:** L. Nessel **Carried.**

Approval of Minutes

The minutes from the October 2020 monthly board meeting were reviewed by the Board.

MOTION: Approve the minutes from the October, 2020 monthly board meeting (*as circulated*)

Moved by: E. Teasdale **Seconded by:** S. Berman **Carried.**



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President's Report: P. Ghazar

- City has sent out details for 2021 Recycling Event – application submitted for Sunday, June 6, 2021 (backup is June 13, 2021)
- Financial statements auditor: Keith has reached out to the City Finance team to discuss what the options are
- 3 volunteer roles have been added in signup.com for 2 volunteer coordinators and 1 Recycling Event Coordinator
 - Karla taking on primary as volunteer coordination until we can find some other volunteers to support her
- We have received the insurance rates for next year and it is going up approximately \$600 for a number of reasons, but mainly due to insurance industry impacts due to the pandemic

Treasurer's Report: L. Murray

- Cheque to Aspen Hill Montessori for Movie in the Park \$350 will not be cashed as it was only a deposit for the use of the space
- AGLC Report for last year was approved
- Treasurer's Visa is up and running – can be used to pay invoices
- Focus in the next couple of months will be to clean up the trial balance (e.g. balance sheet and deferred revenue)
- Donation from the first day of the Food Trucks was deposited, with two more to come

Vice President: K. Gibson

- Santa Claus event will be online and the Claus's are booked (registration opening on Nov. 29 and Dec. 1, closing on Dec. 6)
- WinSport Family ski night not going ahead in 2021 due to limitations from WinSport
- Sentinel Storage Locker: Proposal to either get a larger locker or a second smaller one
 - There is a safety hazard due to the over filling of the locker and increase in storage items
 - Another option could be to either donate the soccer balls or deflate and box them to make room
 - Can also clean up the banners as some are outdated
- Recommend to move the end of year volunteer appreciation event to spring due to the pandemic and restrictions

Secretary: V. D'Souza

- Virginia has received access to most of the required systems
- Is slowly coming on board and transitioning over the secretary role

Planning and Development: L. Nessel

- **WCRR:** Detour around OBCR is complete and will remain in use during the construction of the OBCR Interchange. AT will post on their website as info is released.
- **LOC2019-0144 West Springs Landing** (S.E. corner of 85th St and 9th Ave): No response from City re query re a possible traffic study around exits onto 9th Ave SW.
- **TRAFFIC:** D. Ho sent in letter to Ward 6 office with PC comments re the City's Residential Speed Limit Review. Council voted to delay until February 2021 the decision on lowering residential speed limits and will consider a plebiscite.
- **Adopt-A-Rink in West Springs:** Residents (including S. Berman) around W. Grove Way SW have spearheaded a temporary pleasure ice skating rink on a local green space off W. Grove Way. City has approved a location. City and residents supply all materials. Residents are responsible for maintenance. WSCRCA has no liability, maintenance requirements, nor financial responsibility for the rink, but needs to notify the City of its approval. S. Berman to write up a template document for the process of obtaining such a rink which can be used by other residents.
- **SB2020-0029:** 882 77th St. SW: Online meeting held for residents and the WSCRCA by developer of this "panhandle" property on June 30th, 2020. A "Neighbourhood Outreach Summary" document which includes the first Detail Team



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Review from the City, was sent to WSCRCA and the adjacent residents. The City has listed many requirements before approval of subdivision.

- **DP2020-6785 Calgary French & International School.** An application was received for a sea can to be placed along the north edge of the property. Sea can is for extra school storage. PC sent in comments to check setbacks in relation to resident to the north, and a query regarding proposed contents of sea can to ensure nothing flammable will be stored.

Communications Director: K. Wheeler

- Food Trucks have contacted the association and have requested to setup in the community

Membership Director: E. Teasdale

- Santa event being created
- Soccer event registration build in progress

Sponsorship Director: L. Mitchell

- Proposing to keep the sponsorship levels as is
- Continuing to look at how we can provide more benefit to sponsors
- Working on sponsor communication letter for 2021 sponsorship season

Soccer Program: C. Tattrie, S. Berman

- Early bird registration targeting to go live on Dec. 8
 - This gives us the opportunity to get ahead of other association program registration start dates
- Soccer season to start on May 1
- Tim Hortons confirmed sponsorship for 2021 season
- Working on website updates, communications, registration and volunteer sign ups
- Recommending to purchase new soccer nets for safety considerations for the soccer program
- Incorporating planning for covid-19 guidelines, which will likely evolve as we near the season start

MOTION: To allow the WSCRCA Soccer program to spend up to \$5200 on procuring new goals to replace U8 & U10 steel framed goals.

Moved by: P. Ghazar **Seconded by:** M. Janzen **Carried.**

Programs Director: Michelle Janzen

- Halloween event was a great success despite the last minute adjustments due to modified covid-19 guidelines
 - Overall excellent team effort
 - West Springs Church was a great partner and excited to participate in the event next year
 - Great feedback from the community and will have this as an annual event
- Michelle working with Karla to start to build a program offering / template which will be presented at a future board meeting

Skating Director: K. Paw

- There are many covid-19 considerations before moving forward with the 2021 skating program
- Have questions to be submitted to Toole Peet
- Want to also discuss waivers and possible guideline changes which may impact
- If WinSport needs to cancel due to covid guidelines, then we will receive a full refund



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- Have a contract in hand from WinSport but no pressure to sign at this time
- Will also need to consider how the covid questions/signoff and contact tracing for each session will be handled

Additional and/or New Business

- None

Meeting Adjournment

MOTION: Adjourn meeting at 9:17 p.m.

Moved by: C. Tattrie **Seconded by:** M. Janzen **Carried.**

Next Meeting:

December 08, 2020 at 7:00 p.m., Virtual Meeting

Signed by:

Chair: _____ Date: _____

Secretary: _____ Date: _____