



**West Springs / Cougar Ridge Community Association**  
Minutes of Monthly Board Meeting  
Tuesday, October 13, 2020, 7:00 p.m.  
Virtual Meeting

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**Executive in Attendance:** *P. Ghazar*

**Regrets:** *V. D'Souza, K. Gibson, L. Murray*

**Directors in Attendance:** *S. Berman, M. Janzen, L. Mitchell, L. Nessel, E. Teasdale, C. Tattrie, D. Ho, T. Bogusky Ghazar*

**Regrets:** *A. Rogers, K. Wheeler, K. Paw*

**Volunteers in Attendance:** *None*

**Guests in Attendance:** *M. Ladouceur*

**Late Arrivals:** *M. Janzen 7:10 p.m.*

**Early Departures:** *Nessel 7:55 p.m., D. Ho 8:15 p.m., M. Ladouceur 8:35 p.m.*

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**Call to Order and Quorum:**

Meeting called to Order at 7:07 p.m.

Directors in attendance constituted a quorum (9/15 of directors). P. Ghazar acted as Chair and P. Ghazar acted as minute taker of the meeting.

*[Quorum for Board Meeting is 4 Executive and/or Directors. Quorum for AGM and/or special meeting is 3 Executive and/or Directors, and 5 voting members other than directors (anyone holding an active regular membership is a voting member).]*

**Approval of Agenda**

**MOTION:** Approve the meeting agenda *(as circulated)*

**Moved by:** C. Tattrie      **Seconded by:** L. Nessel      **Carried.**

**Approval of Minutes**

The minutes from the September 2020 monthly board meeting were reviewed by the Board.

**MOTION:** Approve the minutes from the June, 2020 monthly board meeting *(as circulated)*

**Moved by:** L. Nessel      **Seconded by:** L. Mitchell      **Carried.**



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**President's Report: P. Ghazar**

- Please review the board orientation PowerPoint so that you can familiarize / reacquaint yourself with the WSCRCA Board
- Our Volunteer Director will be taking on a reduced role and we will look to bring on additional volunteers to help out
- AGLC requirements - we need to continue to ensure that all events are approved ahead of time by AGLC
  - The process is very straightforward – complete an event sheet
- Financial statements auditor: Received a quote for an auditor
  - Pricing is higher than expected but found that it's within industry average
  - Will discuss with Keith and verify if this is an absolute must-have or can we fulfill the requirement by having a CPA as our Treasurer
- Volunteer workload and volunteer/work/life balance
  - Please reach out to me or anyone on the Executive to discuss your role if support is needed
- COVID rules are still evolving so we need to watch for what develops and how it might impact our programming
- Programs structure
  - Would like to start to put in a structure / evolve what's there to streamline and make the process clear

**Treasurer's Report: L. Murray**

- No updates at this time

**Vice President: K. Gibson**

- No updates at this time

**Secretary: V. D'Souza**

- No updates at this time

**Planning and Development: L. Nessel**

- WCRR: The blasting is taking longer but will be ending in early winter
- WSCRCA PC sent in letter of comments to the City for LOC2019-0144 West Springs Landing
- Letter of recommendations from the WSCRCA to Councillor Davison's office re Residential Speed limit
- Re Pedestrian Overpass from Medicine Hill to Bowness: the response from the City Planner is that the City will take on construction of the bridge with a financial contribution from the developer

**Membership Director: E. Teasdale**

- Another EFK event is being offered to the community in a virtual mode
- Will be sending an email blast for the Halloween Pumpkin event (event sold out in a couple of days)

**Volunteer Director: A. Rogers**

- 2 volunteer coordinator roles posted on signup.com
- Halloween event also posted on signup.com

**Sponsorship Director: L. Mitchell**

- Proposing changes to the sponsorship levels
- Looking at how we can provide more benefit to sponsors
- Possible idea is to provide a night market for sponsors to attend
  - Might look to approach Truman to use the space by their hub as well



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**Soccer Program: C. Tattrie, S. Berman**

- Adopting a proactive covid strategy, flexible to respond as the pandemic dictates
- Formalizing the structure such that it is replicable whether the same people run it each year or not
- Continue the existing relationship with West Hills United for coaching clinics, etc.
- Will be reaching out to Tim Hortons to re-confirm their 2021 commitment to sponsor the entire WSCRCA soccer program
- Important for us to start to select registration dates – possibly start advertising and open registration in December

**Programs Director: Michelle Janzen**

- Halloween in Pumpkin Patch event approved by AGLC
  - Pumpkins and craft supplies have been purchased and are being stored
  - Vendors and locations have been booked
  - Looking to secure volunteers
  - Monitoring for COVID guideline changes
- Santa Claus meet/greet set for Dec 13

**Ward 6 Office Update: M. Ladouceur**

- Mandatory Face-Covering Temporary Bylaw has been approved until December 2020
- The late payment penalty for property taxes paid after October 1, 2020 has been reduced from 7% to 3.5%
- City of Calgary’s commitment to property assessment transparency takes another step forward with the opening of the Pre-Roll Consultation Period
- There has been a significant increase in break-ins in the area and Calgary Police Service are suggesting to follow the 9pm garage and vehicle lockup recommendations

**Additional and/or New Business**

- None

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 9:17 p.m.

**Moved by:** C. Tattrie      **Seconded by:** M. Janzen      **Carried.**

**Next Meeting:**

November 10, 2020 at 7:00 p.m., Virtual Meeting

Signed by:

Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_